

Staff Meeting

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3rd December 2021

The members of the department of English met in R.NO: 206 at 11 a.m to discuss the following agenda.

1. Time Table of UG and P.G
2. Internal marks posting
3. Ph.D. guidership.

The members discussed the agenda and resolved to

1. prepare and finalize the individual and consolidated Time Tables and take up the work load accordingly.
2. to post the internal marks in time and submit to the Examination Department.
3. The Ph.D holders, the staff with Ph.D are request to propose for Ph.D guidership as per the University guidelines and the NAAC guidelines.

K.L.C. DeLi

1. A. Roslund
2. Lopez
3. Kot
4. C. Chad seel
5. Gary
- 6.
7. PEN
8. Samalw
9. X
- 10.
11. L. Suntha

L.K.N. S. S.

Staff Meeting

6th January 2022

The members of staff of the dept of English met at 11 am in the dept. of English R.NO: 206 and discussed the following agenda:

1. To organize International virtual conference in February.
2. To negotiate invitation talks with the resource persons.
3. To review the syllabus completion as per the guidelines.

The members discussed the agenda and resolved to

1. to monitor the arrangements of the International virtual conference
2. Dr. P.C.N. Dasu Sir, Dr. C. Chandra Sekhar are requested to talk to the proposed resource persons and decide the date schedule of the International virtual conference.
3. To review and complete the scheduled syllabus of U.G. and P.G.

R. L. C. Dew
6/1/22

1. A. Dasgupta

2. ~~English~~

3.

4. ~~English~~

5.

6. ~~English~~

7.

8. ~~English~~9. ~~English~~10. ~~English~~11. ~~English~~12. ~~English~~

Staff meeting

2nd February 2022

The members of Staff of the dept. of English met at 10:15 am in the dept. R. No: 206 to discuss the following Agenda.

1. Arrangements of International virtual conference

2. Invitation to the Resource persons.

The members discussed the agenda and resolved to

1. to extend invitations to the resource persons through Dr. P. L. N. Dasu Sir and Dr. C. Chandra Sekhar Sir.

Chief Guest: Dr. P. L. N. Dasu Sir, ^{Honourable} Commissioner

Special Guest: Dr. R. David Kumar, JD, CCF, AP.

Chairperson: Dr. K. Bhagyalakshmi, Principal

Resource person: Prof. Daniel Rodriguez-Vergara, National Autonomous University of Mexico, Mexico

Resource person: Dr. Vipin K. Kadavath, BHU, India

Resource person: Mr. B. Sandhar, Prince Sultan

Abdulaziz University, ^{Kingdom of} Saudi Arabia

2. To organize the International virtual conference successfully.

K. L. C. DeW

- | | |
|----------------------|------------------|
| 1. A. Rosalind | 7. |
| 2. G. G. G. | 8. Samalw |
| 3. C. Chandra Sekhar | 9. Sat |
| 4. P. L. N. | 10. |
| 5. | 11. A. S. S. |
| 6. | 12. K. L. C. DeW |

Staff Meeting

7th March 2022

The members of staff of the department of English met at 11:15 am in the department of English R. No: 206 and discussed the following agenda:

1. certificate course
2. Result Analysis
4. OTLP mappings.

The members discussed the agenda and resolved to

1. take up and teach certificate course of IV semester "English for Competitive Examinations" 2 hours per week and make it successful.
2. prepare the result analysis, so as to submit to Academic Section.
3. complete the OTLP mappings within the stipulated time, at the earliest.

K. L. C. Dew

1 A. B. Singh

2 Singh

3 K. L. C. Dew

4 K. L. C. Dew

5 Singh

6 Singh

7 Singh

8 Singh

9 Singh

10 Singh

11 Singh

Staff Meeting

April 2022

The members of Staff of the Dept. of English met at 10:45 am in the department R.NO: 206 and discussed the following agenda:

1. NAAC updates
2. Website updation
3. Review of syllabus coverage

The members of the faculty of the department of English discussed ^{the} agenda and resolved to

1. To update the NAAC criteria as per the check-list given by the NAAC incharges
2. To update and co-ordinate the English department's details year wise in the College Website
3. To review the coverage of the syllabus and complete the backlogs if any

K.L.C. Deo

1 A. Rozalind

2 ~~Gay~~

3

4 ~~Raj~~5 ~~X~~6 ~~central~~7 ~~g. sir~~8 ~~Sama~~9 ~~PA~~10 ~~K. Nay~~11 ~~L. Sunita~~12 ~~K. Nageswari~~

Staff Meeting

5th May 2022

The members of staff of the dept. of English met at 10.15 am in the dept. of English R. NO. 206, and discussed the following agenda.

1. Inauguration of German certificate course
2. website updation
3. staff contributions
4. certificate course

The members discussed the agenda and and resolved to

1. coordinate to make the Inauguration of German certificate course successful to be held on 6th may 2022.

Dr. Ravindra Guttula and his team will be the chief guest and special guest.

2. to update the website components of the dept. of English.
3. to mail 2021-22 contributions of the faculty to compile the report of the dept.
4. to handle the CC "English for Competitive Examinations" of the IV Semester main-training 2 hours per week.

K. L. C. Reddy

1. ~~A. Pasquini~~2. ~~...~~3. ~~...~~4. ~~...~~5. ~~...~~6. ~~...~~

7.

8. Samal

9. ~~...~~10. ~~...~~11. ~~...~~12. ~~...~~

Staff Meeting

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13th June 2022

The members of staff of the dept. of English met at 10.30 am in the dept. of English R.NO: 206, and discussed the following agenda:

1. Sem End Examinations of IV & VI Sems
2. SDCs, LS and CC.
3. II MA IV SEM External Examiner
4. CSP Review-

The members of the department of English discussed the following agenda and resolved to

1. prepare the students of IV and VI semesters for semester End Examinations with Exam oriented practice.
2. To review Community Service Project (CSP) of allotted classes respectively and review and guide the students.
3. To inform the II MA External Examiner about the Lab Examination and confirm. The IV Sem End Exams of II MA are scheduled in 1st week of July.
4. To review the syllabus of SDCs, LS and certificate course and handle with all 4 components of each.

K.L.C. Devi

1. Aroyal d
2. ~~English~~
3. ~~English~~
4. ~~English~~
5. ~~English~~
6. ~~English~~
7. ~~English~~

8. Samal
- 9.
10. K. Nagendra Das.
- 11.

Staff Meeting

13th July 22

The members of staff met at 11.30 am in the department of English in R. NO: 206 and discussed the following agenda:

1. U.G. BOS.
2. NAAC files / documents.

The members met and discussed and resolved to

1. To prepare the U.G. BOS files, for UG BOS meeting scheduled on 14th July 2022.
2. To prepare the files and documents for English department's website uploading.

K.L.C. Devi

- ① Ahsanul
- ②
- ③ Eshwari
- ④ Eshwari
- ⑤ Eshwari
- ⑥ Eshwari
- ⑦ Eshwari
- ⑧ A. S. S. S.
- ⑨ K. S. S. S.
- ⑩ K. S. S. S.

Staff Meeting -

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10th August 22

The members of Staff met at 12 noon in the department of English in R. No: 206 and discussed the following agenda:

1. Azaadi Ka Amrit Mahotsav.
2. NAAC preparation.

The members of Staff met and discussed and resolved to

1. actively participateⁱⁿ Azaadi Ka Amrit Mahotsav Activities scheduled from 13th Aug to 15th Aug 2022 and support all collect activities.
2. TO prepare the files and documents of English department's website uploading.

K. L. C. Devi

- ① A. Rosal d
- ② ~~...~~
- ③ Loph
- ④ Sumeru
- ⑤ ~~...~~
- ⑥ ~~...~~
- ⑦ ~~...~~
- ⑧ L. Sunita
- ⑨ K. H. S. ...
10. Kati